APPLICATION FOR THE
ELLEN BRENNER MEMORIAL FELLOWSHIP

Eligibility
Applicants must have at least a master’s degree in science, engineering, library/information science, or history of science.

Selection
The selection of the Ellen Brenner Memorial Fellow is based on CSHL’s determination of:

* Motivation to pursue professional development activities in the areas of science, library and information science, and archives management.
  * Evidence of the applicant’s ability to succeed as a science librarian or archivist (as outlined in at least two letters of reference, reviews of previous work, publication record, etc.)

Deadline
Applications are due by March 1 each year.

Selection Process
Applications will be reviewed by the Ellen Brenner Memorial Fellowship Selection Committee and a Fellow will be chosen by April 1 each year, to begin the following September.
Selection of the Ellen Brenner Memorial Fellows will be made at the sole discretion of CSHL.

Announcement
The recipient of the Ellen Brenner Memorial Fellowship will be announced on April 1.

Award
The stipend of $2000 can be used for any purpose, including local travel and living expenses while in residence at CSHL.

Conditions
In submitting an application for the Ellen Brenner Memorial Fellowship, the applicant does not incur any obligation to accept the award if selected.

  1. The Ellen Brenner Memorial Fellow will be required to work on the premises of Cold Spring Harbor Laboratory Library and Archives, at least part time, beginning in September.
  2. The Fellow is expected to present a brief written or oral report on his or her project(s).
  3. A copy of the final report is to be given to the Cold Spring Harbor Laboratory Library and Archives to be placed in its files.
4. The stipend of $2000 is to cover expenses incurred while in residence at CSHL.

Application Instructions

Instructions for each part of the Application

1. Complete the two-page application form
2. Statement of purpose (500 – 1000 words, 12 pt. font, double-spaced), including the following:
   - Career goals
   - Brief description of the project(s) you plan to undertake at Cold Spring Harbor Laboratory.
   - Explanation of the importance of the project both in relation to your own career goals and the broader discipline
   - Brief budget statement showing the expenses for which support is requested.
3. Curriculum vitae, reflecting your education, previous or current fellowships, grants, and awards, and a brief description of your career plans. Include undergraduate and graduate education, inclusive dates of study, areas of study, degrees earned, and major publications.
   4. Two letters of reference from individuals, evaluating your ability to succeed as a science librarian or archivist. These referees should be familiar with your work. The reference letters should be sent in sealed envelopes signed by the referee across the flap.

Summary

A complete application will include:

1. Completed application form
2. Statement of purpose with budget statement
3. Curriculum vitae
4. Two letters of reference (in sealed envelopes)

Contact Information

Send all parts of your application together to:

Ellen Brenner Memorial Fellowship Program
Library and Archives
Cold Spring Harbor Laboratory
1 Bungtown Rd.
Cold Spring Harbor, NY 11724
APPLICATION FOR THE ELLEN BRENNER MEMORIAL FELLOWSHIP

Name: Last______________________________First_________________Middle____________

Home Address__________________________________________________________________

City__________________________________State__________Zip______Country___________

Telephone________________________Fax__________________Email____________________

Office Address (if applicable)_______________________________________________________

City__________________________________State__________Zip______Country___________

Telephone________________________Fax__________________Email____________________

Address to which correspondence should be sent:

___ Home

___ Office

Applying for (check one) ___ Library Fellowship   ___ Archives Fellowship

Short title of proposed project_____________________________________________________

Dates you propose to work on your project From: __________ To: ________________

Current academic status (if applicable) _______________________________________

Names and addresses of two persons from whom you are enclosing letters of reference.
Name 1: ________________________________________________________________
Address 1: __________________________________________________________________
Name 2: ________________________________________________________________
Address 2: __________________________________________________________________

Citizenship: _________________________

Signature ___________________________

Date: _______________________________